



**GRUNDY COUNTY IL**  
**EDUCATION/PERSONNEL/VAC**  
**AGENDA • JANUARY 10, 2019**

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**Regular Meeting**

**Admin Building Conference Rooms 1 & 2**

**4:30 PM**

1320 Union St., Morris, IL 60450

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**I. Call to Order**

**II. Public Portion**

**III. Approval of Minutes**

1. Education/Personnel/VAC - Regular Meeting - Dec 13, 2018 4:30 PM

**IV. Education**

**A. Claims**

**B. Report**

1. Budget Report

**V. GCVAC**

**A. Claims**

**B. Monthly Report**

1. GCVAC Superintendent's Report

**VI. Personnel/Insurance**

**A. Claims**

**B. HR Report**

**C. Job Descriptions**

- i. Finance Analyst/Budget Analyst

- ii. Human Resource Assistant

1. HR Assistant Job Description

**VII. Budget Reporting**

1. FY19 Budget Tracking

**VIII. New/Old Business**

**IX. Executive Session**

**X. Action Taken as a Result of Executive Session**

**XI. Adjournment**

**POSTED on January 8, 2019**